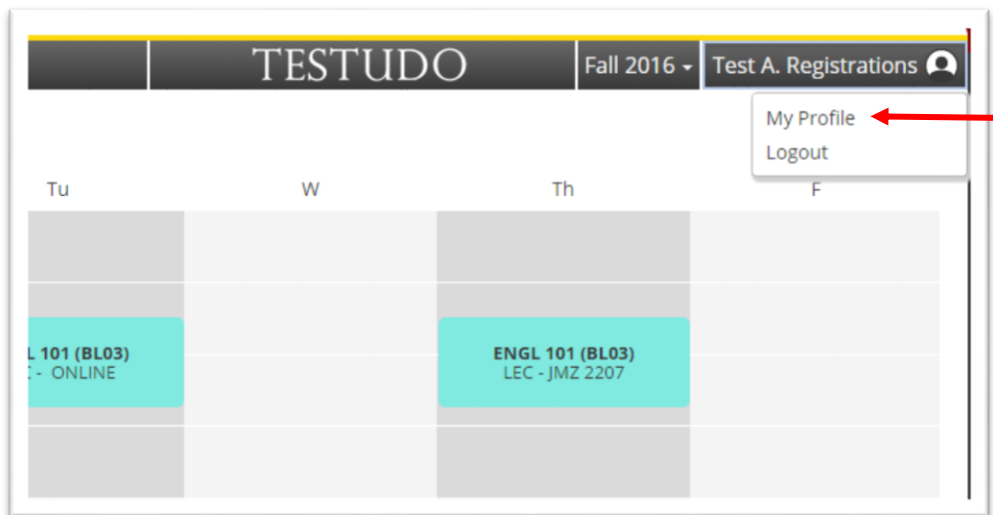


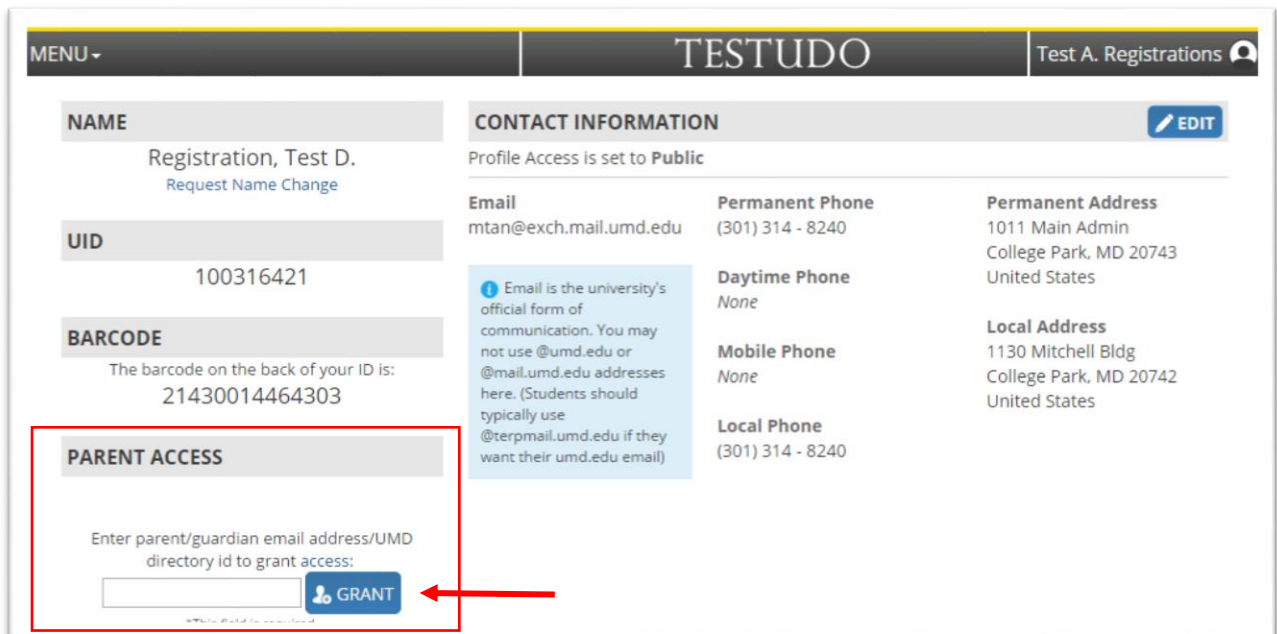
INSTRUCTIONS FOR GRANTING PARENT AND/OR GUARDIAN ACCESS

Before granting access, parents/guardians must complete the [Associate Account](#) registration process. If the parent/guardian is current UMD staff, faculty, or student, access may be granted using a UMD Directory ID.

1. Log in to [Testudo](#) and click the My Profile link.



2. Find the Parent/Guardian Access section of the page and enter the **Associate Account ID** or **Directory ID** of the account to which you are granting access (Associate Account ID's are full email addresses). Click Grant.



3. The authorized account will appear in a table in the **Parent/Guardian Access** section, displaying an expiration date and action buttons to **Remove** or **Renew** access. You may grant access to additional accounts as well. You **must** renew access at least once a year or you will need to grant access for the account again.

PARENT ACCESS

Email	Expiration	Status	Action
tregistc	02/21/2018	active	<input type="button" value="REMOVE"/> <input type="button" value="RENEW"/>

Enter parent/guardian email address/UMD directory id to grant access:

*This field is required.

For technical support, contact the IT Service Desk:

301-405-1500 | itsc@umd.edu

Monday – Thursday: 8:00am-10:00pm; Friday: 8:00am – 6:00pm

For records or registration support, contact the Office of the Registrar:

301-314-8240 | registrar-help@umd.edu

Monday – Friday: 8:00am-5:00pm