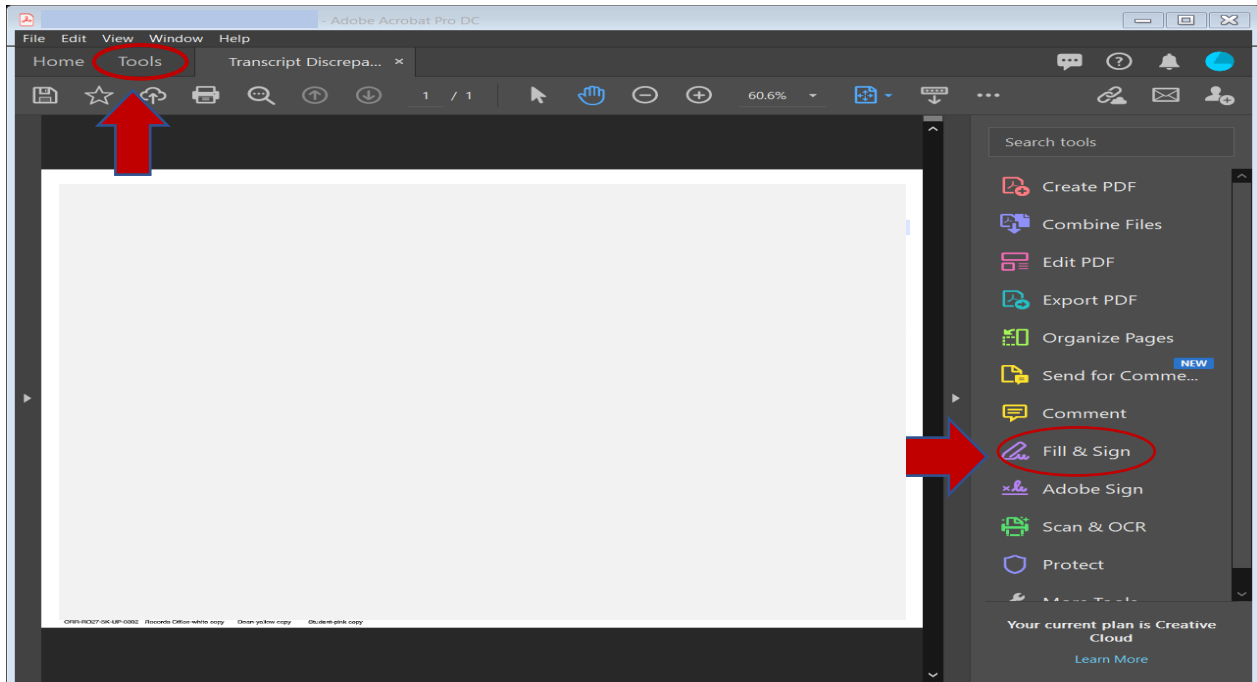
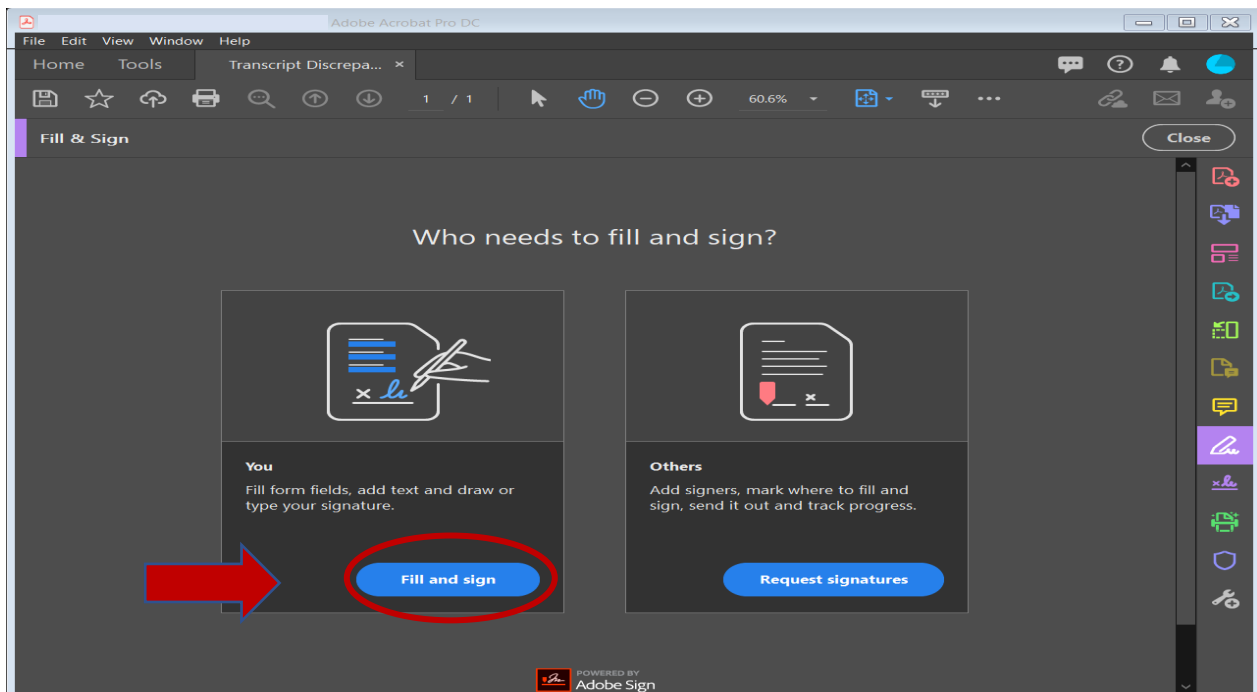


How to Insert Your Written Signature with Adobe Acrobat

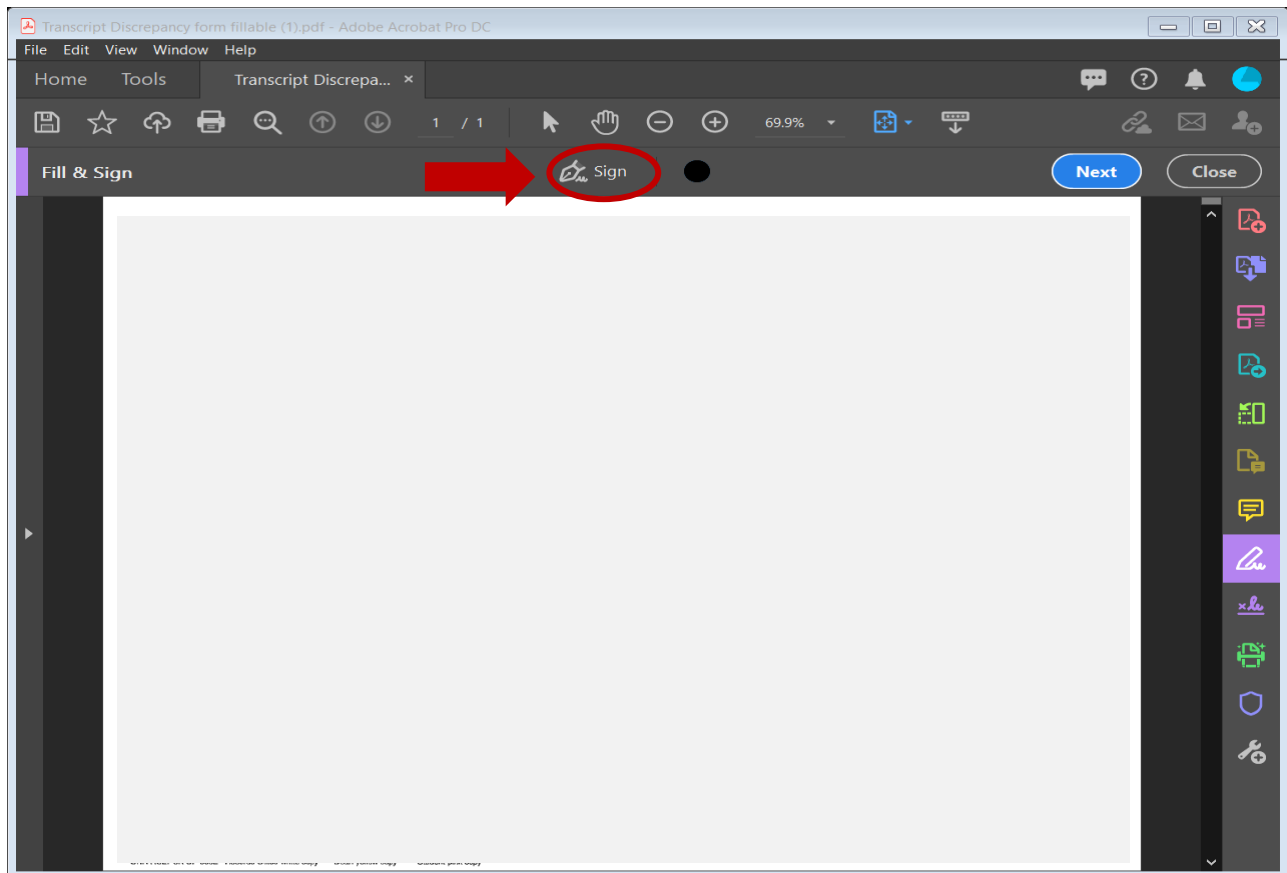
When ready to insert your signature on a laptop or desktop computer, you select the Fill & Sign option, found on the menu to the right, or under the Tools menu. (This option is available in the free version.)



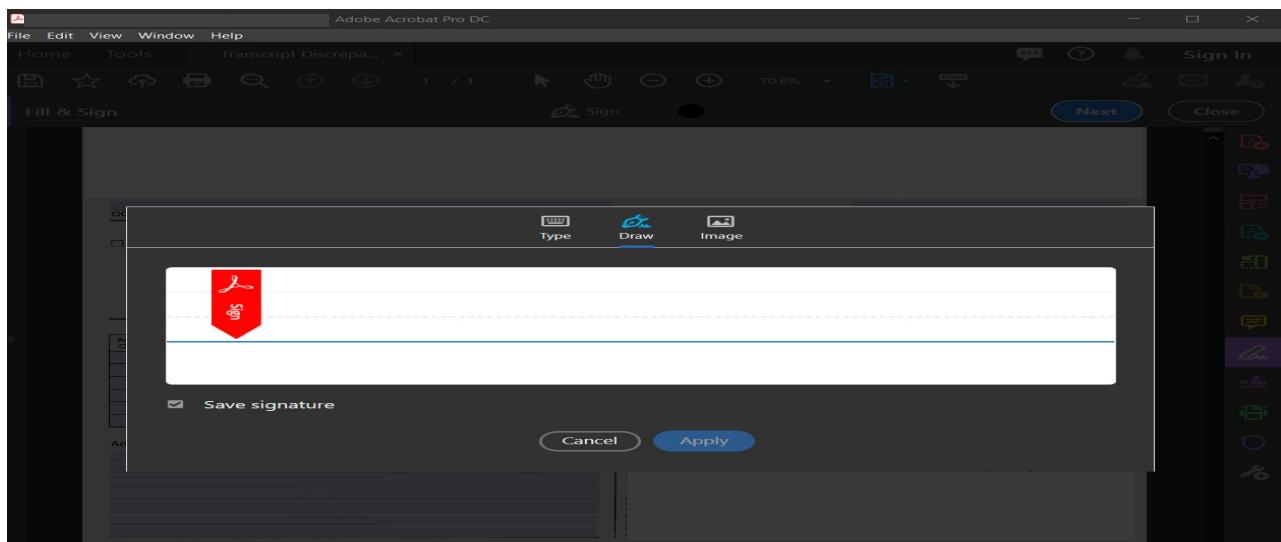
Once you select the Fill & Sign option, you will see the following screen. You will select the Fill & Sign option.



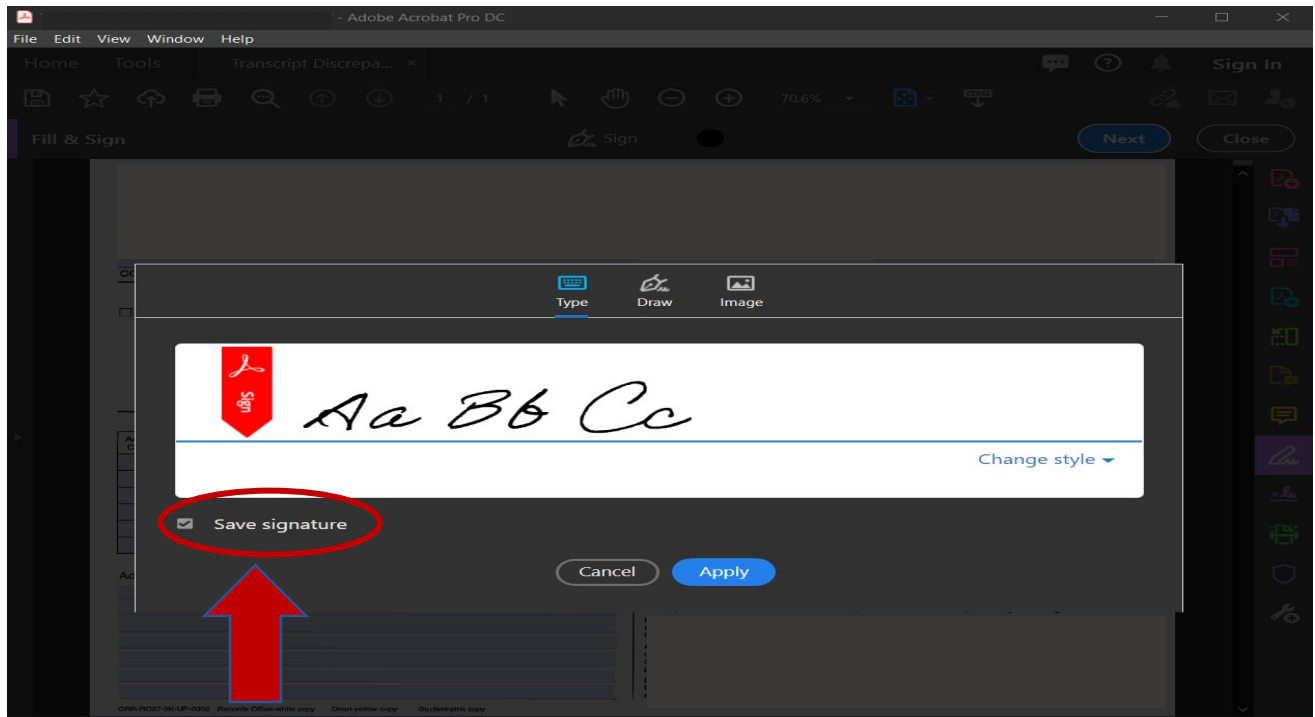
Select the Sign option, where you will be prompted to add your signature and/or initials.



You will then see a signature box with options to draw your signature or attach a picture of your signature that you've already captured (i.e. by camera). The type option simulates a handwritten signature & would not be your actual signature. You can use your mouse with the Draw option.



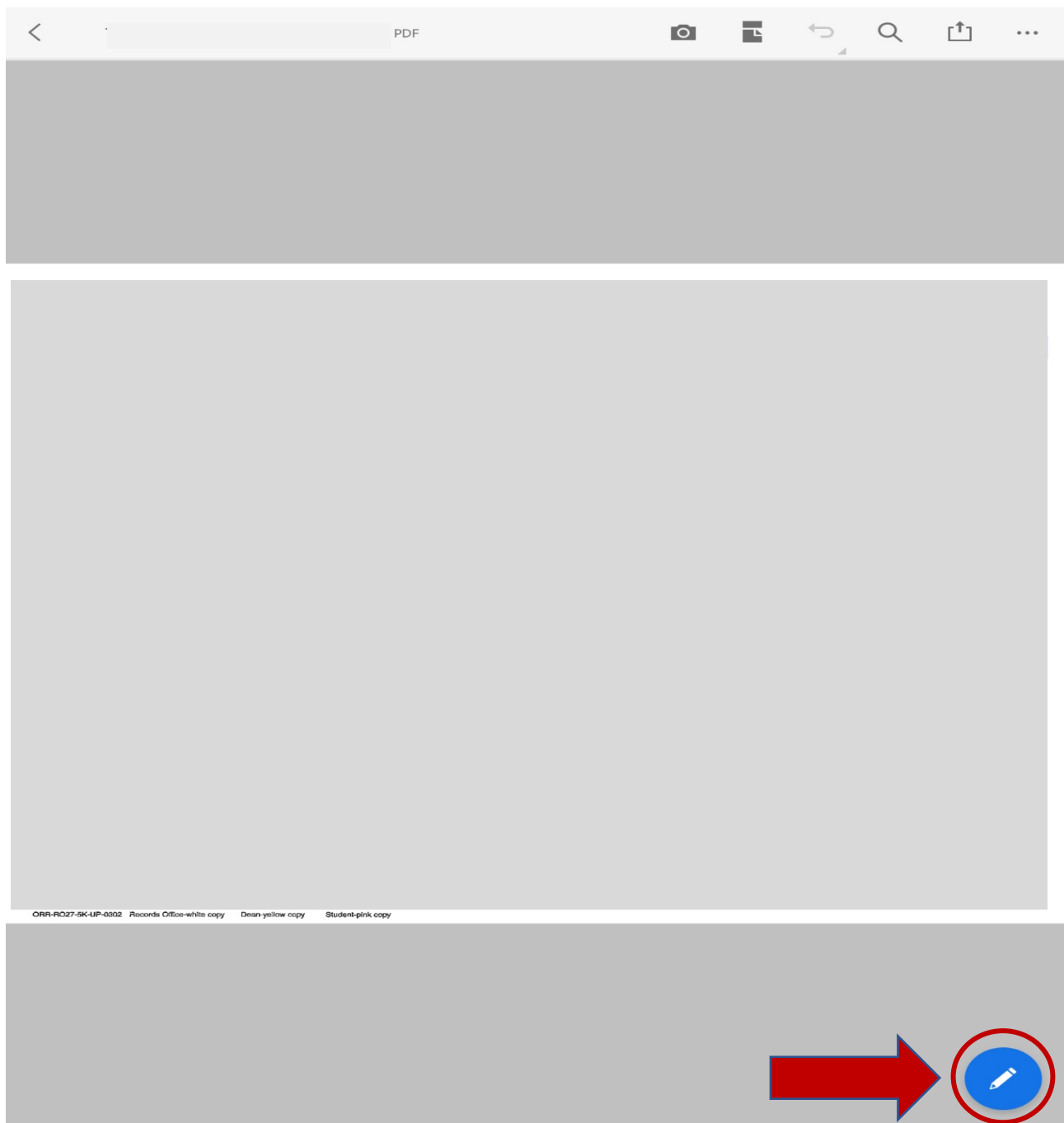
You will click apply when satisfied. Saving the signature makes it accessible when logged into any Adobe product on any device.



Place the signature on the document in the appropriate area.

If you are not satisfied with the way it looks, you may also do this on a touchscreen device with your finger or a stylus for more accuracy. If your laptop has a touchscreen, you may do this on your laptop. I will provide instructions below for creating your signature on a mobile device instead of a computer.

On your mobile device, select the pencil icon circled below to view edit options.



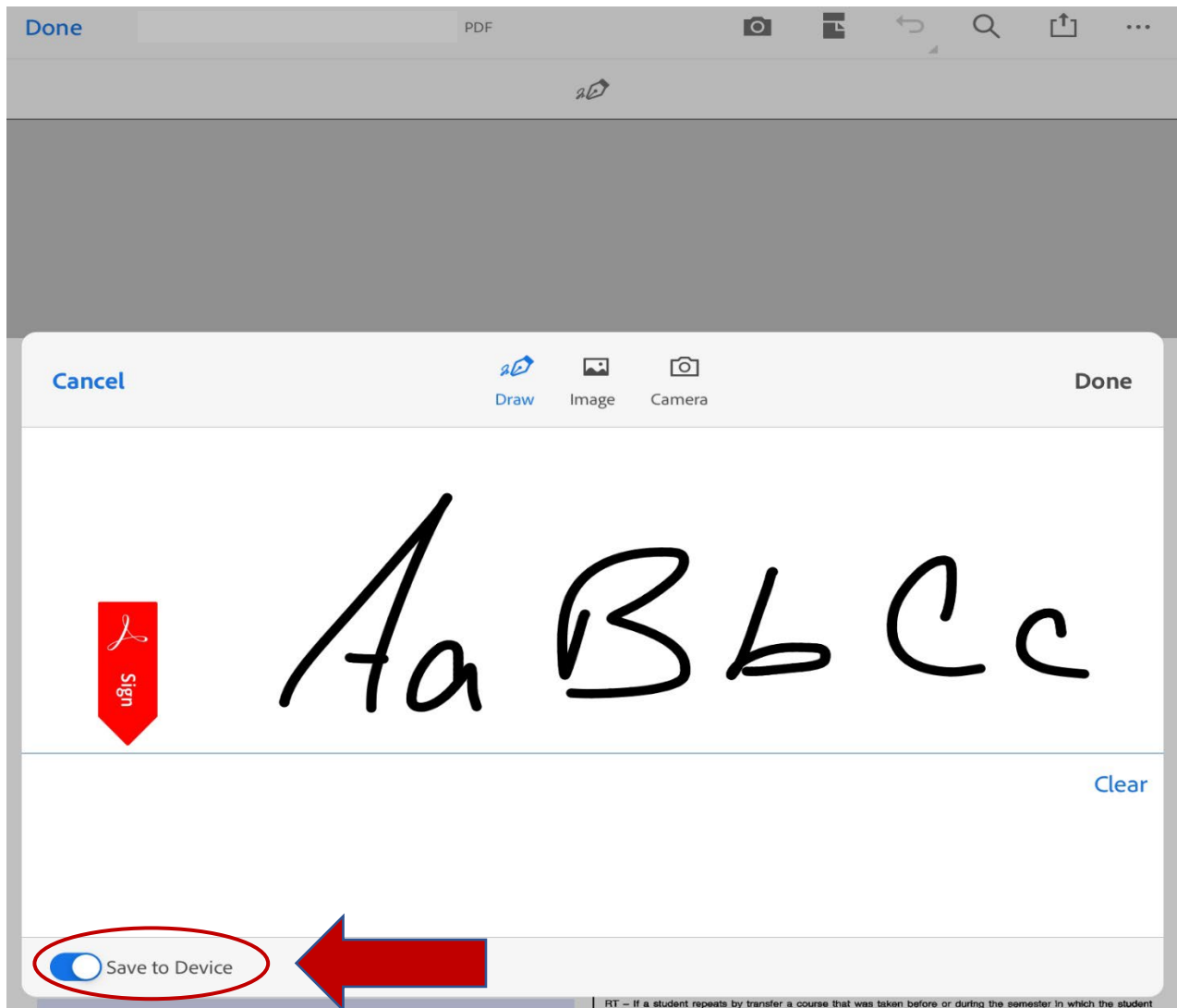
Select the Fill & Sign option.



Select the Pen icon and choose the Create Signature option.



You will then use your finger or stylus to create the signature as seen below. When satisfied, click apply. Saving the signature makes it accessible when logged into any Adobe product on any device.



Place the signature on the document in the appropriate place.